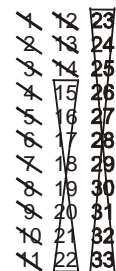# SCORER TIPS AND REMINDERS

USAVolleyball

1. **ALL CAPITAL LETTERS** throughout the score sheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**.
3. In the **OFFICIALS** section, **LAST NAME**, **FIRST NAME**.
4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 09/18/05).
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
6. After the coin toss, place an **"X"** in **three** places: (can be done for both sets)
   1. through the encircled Ⓢ of the serving team
   2. through the encircled Ⓡ of the receiving team
   3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECK MARK** over the number in the **Service Rounds** box for each player's **FIRST SERVE** (if legal serve).
   Exceptions: 1. wrong server
   2. set point awarded to receiving team on loss of rally
   3. In a deciding set, at the change of courts,
      a. When team on left serves point 8, use a check mark on far left and transfer the last exit score from the previous server from the far left to the far right; no exit score is recorded in far left box, final exit score is recorded in far right box.
      b. when the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, transfer the last exit score from the previous server from the far left to the far right.
9. **THREE** actions on **SUBSTITUTION**:
   1. Slash the player #, replace with substituting player #
   2. Enter the **Score at Change** (sub team score first)
   3. Slash the team sub
10. **After** the **LAST POINT** is recorded (begin using pen):
    1. Record **END** time **INTERNATIONAL TIME**
    2. Circle **BOTH** final **EXIT SCORES** (**Service Rounds** section <u>ONLY</u>)
    3. Record team names and scores of set in **RESULTS** section
    4. Hourglass unused points in the **Points** column (both teams) ⟶
    5. Check score sheet for errors and proper count of substitutions
    6. **SIGN** score sheet **AFTER** all information has been **VERIFIED**
    7. Obtain Captain/Coach signatures, then offer to 1ˢᵗ referee for **SIGNATURE**

QUICK REFERENCE FOR PEN/PENCIL USAGE

PEN *(prior to first serve)*	**PENCIL** *(everything during set play)*	**PEN** *(after last point recorded)*
• heading	• "check mark" for first serve	• set END time
• OFFICIALS section	• slashes in Points column	• circle final exit scores
• team names	• exit scores	• RESULTS section
• 3 "Xs" for Ⓢ Ⓡ and ⊠	• Substitutions and Time Outs	• hourglasses in Points column
• lineups	• Sanctions and Remarks	• signature
• set START time		